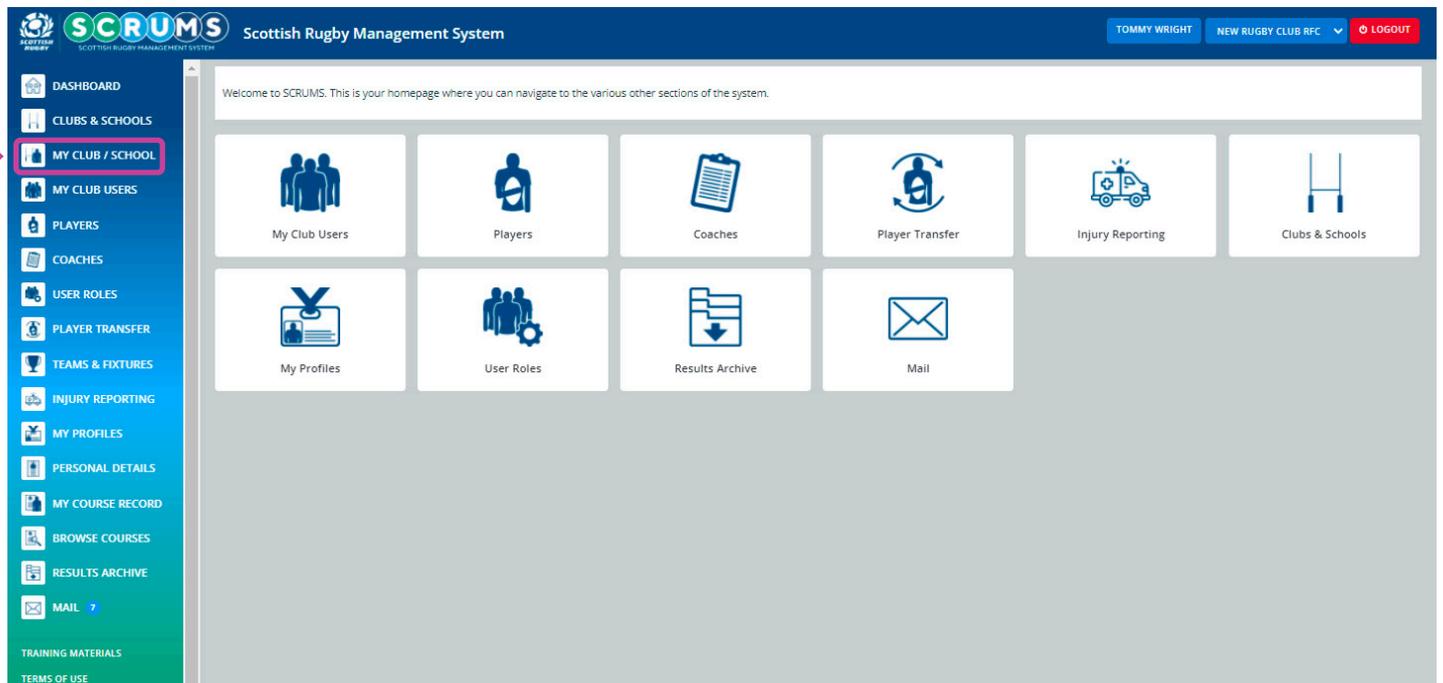


UPDATING CLUB OR SCHOOL INFORMATION

STEP 1

When you [login to SCRUMS](#), navigate to the 'My Club / School' section from the main menu sidebar, as highlighted.



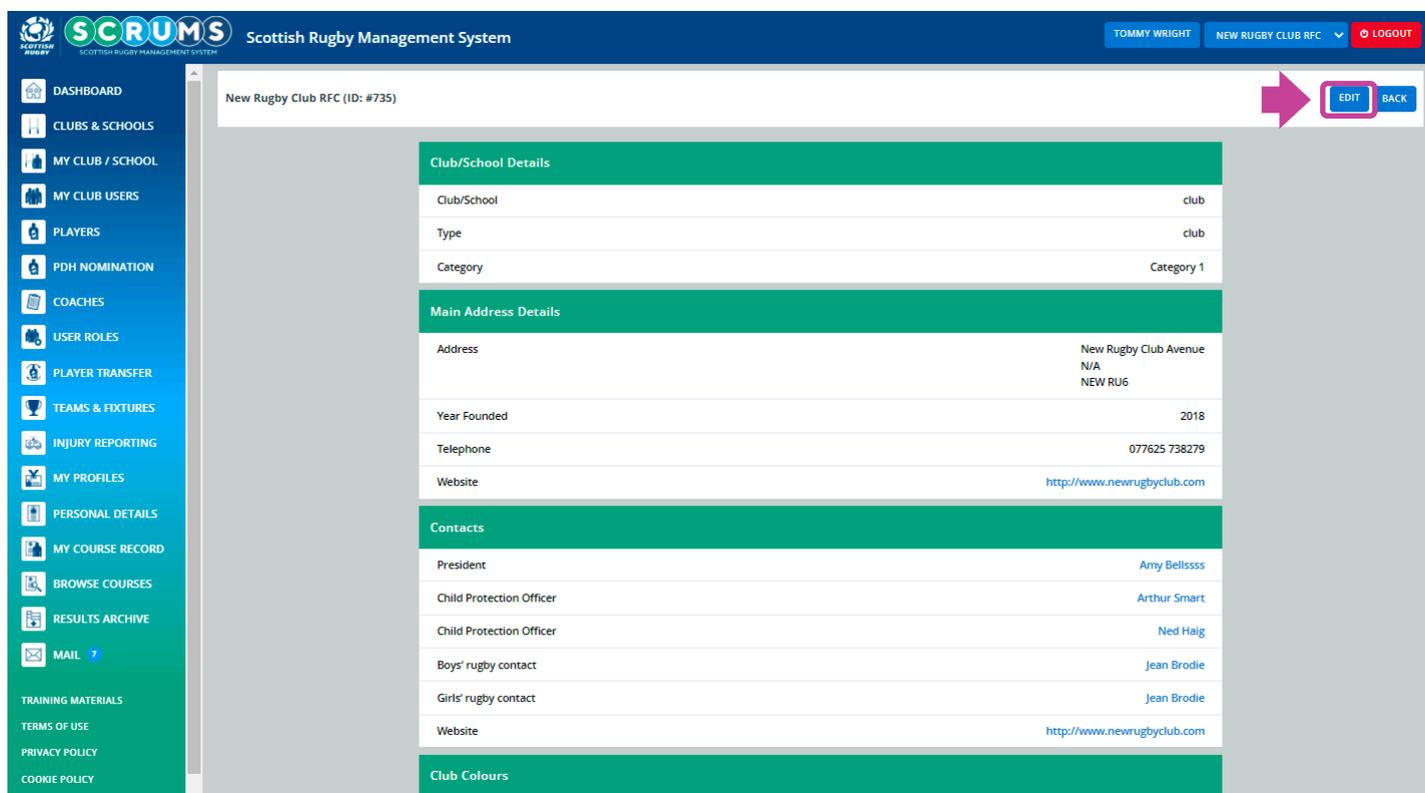
The screenshot shows the SCRUMS dashboard interface. The top navigation bar includes the user name 'TOMMY WRIGHT', the current club 'NEW RUGBY CLUB RFC', and a 'LOGOUT' button. The left sidebar contains a list of menu items: DASHBOARD, CLUBS & SCHOOLS, MY CLUB / SCHOOL (highlighted with a red box and a pink arrow), MY CLUB USERS, PLAYERS, COACHES, USER ROLES, PLAYER TRANSFER, TEAMS & FIXTURES, INJURY REPORTING, MY PROFILES, PERSONAL DETAILS, MY COURSE RECORD, BROWSE COURSES, RESULTS ARCHIVE, MAIL (with a notification badge), TRAINING MATERIALS, and TERMS OF USE. The main content area displays a welcome message and a grid of dashboard tiles: My Club Users, Players, Coaches, Player Transfer, Injury Reporting, Clubs & Schools, My Profiles, User Roles, Results Archive, and Mail.

UPDATING CLUB OR SCHOOL INFORMATION

STEP 2

On this page you are now able to view your club or school's key information.

To edit, select the **'Edit'** button located to the top right of the screen.



SCRUMS Scottish Rugby Management System

TOMMY WRIGHT NEW RUGBY CLUB RFC LOGOUT

New Rugby Club RFC (ID: #735)

EDIT **BACK**

Club/School Details	
Club/School	club
Type	club
Category	Category 1

Main Address Details	
Address	New Rugby Club Avenue N/A NEW RU6
Year Founded	2018
Telephone	077625 738279
Website	http://www.newrugbyclub.com

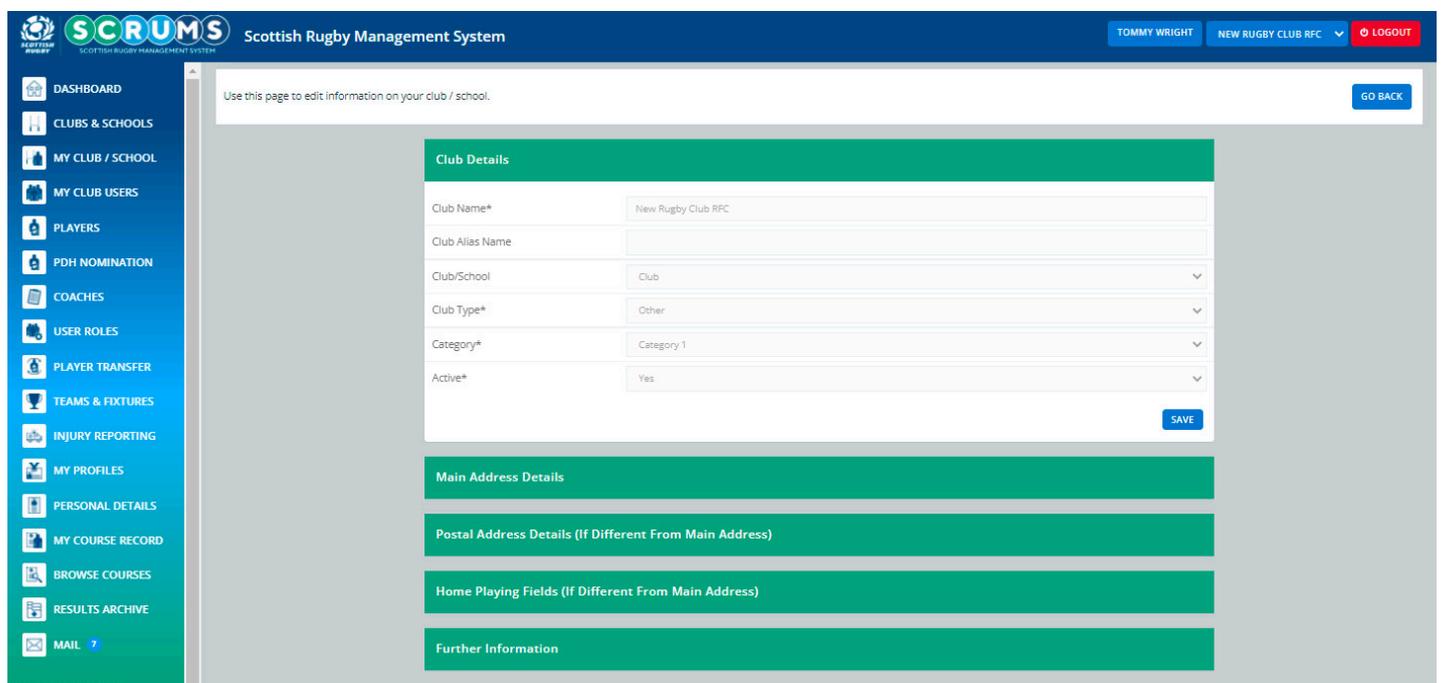
Contacts	
President	Amy Belssss
Child Protection Officer	Arthur Smart
Child Protection Officer	Ned Haig
Boys' rugby contact	Jean Brodie
Girls' rugby contact	Jean Brodie
Website	http://www.newrugbyclub.com

Club Colours

UPDATING CLUB OR SCHOOL INFORMATION

STEP 3

If you wish to make any changes to a field located under ‘**Club Details**’, please contact scrums@sru.org.uk. Your change will be made subject to approval.

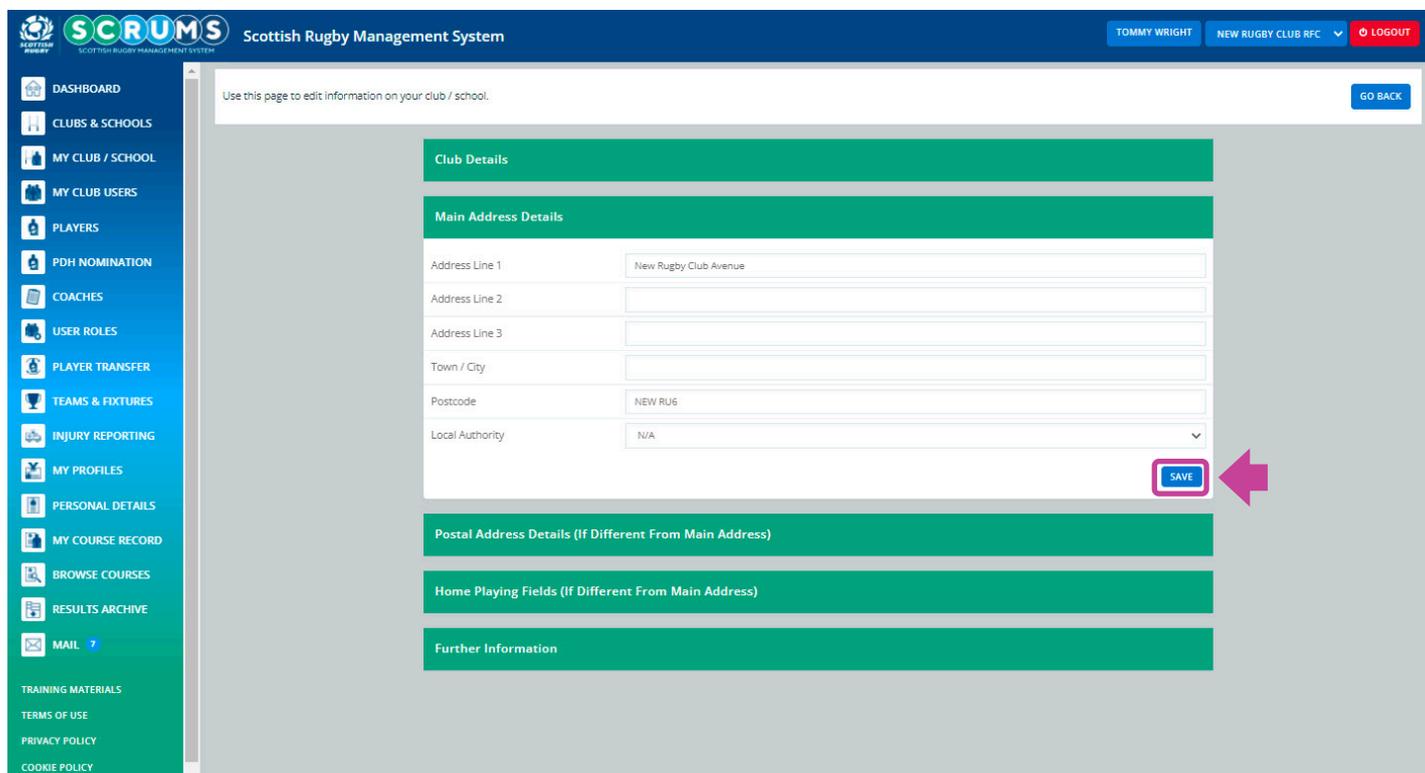


The screenshot shows the SCRUMS web interface. The top navigation bar includes the SCRUMS logo, the text 'Scottish Rugby Management System', and user information: 'TOMMY WRIGHT', 'NEW RUGBY CLUB RFC', and a 'LOGOUT' button. A left-hand sidebar contains a list of menu items: DASHBOARD, CLUBS & SCHOOLS, MY CLUB / SCHOOL, MY CLUB USERS, PLAYERS, PDH NOMINATION, COACHES, USER ROLES, PLAYER TRANSFER, TEAMS & FIXTURES, INJURY REPORTING, MY PROFILES, PERSONAL DETAILS, MY COURSE RECORD, BROWSE COURSES, RESULTS ARCHIVE, and MAIL. The main content area has a header that says 'Use this page to edit information on your club / school.' with a 'GO BACK' button. Below this is a form titled 'Club Details' with the following fields: 'Club Name*' (text input with value 'New Rugby Club RFC'), 'Club Alias Name' (text input), 'Club/School' (dropdown menu with value 'Club'), 'Club Type*' (dropdown menu with value 'Other'), 'Category*' (dropdown menu with value 'Category 1'), and 'Active*' (dropdown menu with value 'Yes'). A 'SAVE' button is located at the bottom right of the form. Below the 'Club Details' form are four sections: 'Main Address Details', 'Postal Address Details (If Different From Main Address)', 'Home Playing Fields (If Different From Main Address)', and 'Further Information', all of which are currently empty.

UPDATING CLUB OR SCHOOL INFORMATION

STEP 4

You do not require approval to change **'Address Details'** or **'Further Information'** fields. Simply type your desired change in the appropriate field and select **'Save'**. These changes will be immediately viewable by other clubs and schools within SCRUMS.



SCRUMS Scottish Rugby Management System

TOMMY WRIGHT NEW RUGBY CLUB RFC LOGOUT

Use this page to edit information on your club / school. GO BACK

Club Details

Main Address Details

Address Line 1: New Rugby Club Avenue

Address Line 2:

Address Line 3:

Town / City:

Postcode: NEW RU6

Local Authority: N/A

SAVE

Postal Address Details (If Different From Main Address)

Home Playing Fields (If Different From Main Address)

Further Information

DASHBOARD
CLUBS & SCHOOLS
MY CLUB / SCHOOL
MY CLUB USERS
PLAYERS
PDH NOMINATION
COACHES
USER ROLES
PLAYER TRANSFER
TEAMS & FIXTURES
INJURY REPORTING
MY PROFILES
PERSONAL DETAILS
MY COURSE RECORD
BROWSE COURSES
RESULTS ARCHIVE
MAIL 7
TRAINING MATERIALS
TERMS OF USE
PRIVACY POLICY
COOKIE POLICY